



GLEN I. TAKAHASHI  
CITY CLERK

## OFFICE OF THE CITY CLERK

CITY AND COUNTY OF HONOLULU  
530 SOUTH KING STREET, ROOM 100  
HONOLULU, HAWAII 96813-3077  
TELEPHONE: (808) 768-3810 • FAX: (808) 768-3835

### AUTOMATIC ACCEPTANCE OR REJECTION OF GIFTS

Ref: D-657

DATE: November 13, 2018

TO: Tracy S. Kubota, Deputy Director  
Department of Enterprise Services

SUBJECT: Gifts of value at \$2,500 or less

Pursuant to Resolution 05-349, CD1, FD1, relating to the guidelines for the solicitation and receipt of gifts on behalf of the City and County of Honolulu, a request for acceptance of gifts (Departmental Communication D-657) was filed with the City Council on October 12, 2018. As of November 11, 2018 the gifts were deemed **accepted**.

*for* GLEN I. TAKAHASHI  
City Clerk

pno

Enclosure: D-657

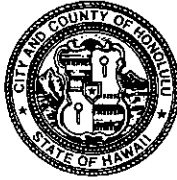
Acknowledgement:

ERNEST Y. MARTIN  
Chair, Honolulu City Council

18NOV13PM 1:19 CITY CLERK

DEPARTMENT OF ENTERPRISE SERVICES  
GOLF COURSE DIVISION \* HONOLULU ZOO \* NEAL S. BLAISDELL CENTER \* WAIKIKI SHELL  
**CITY AND COUNTY OF HONOLULU**  
777 WARD AVENUE · HONOLULU, HAWAII 96814-2166  
PHONE: (808) 768-5400 \* FAX: (808) 768-5433 \* INTERNET: [www.honolulu.gov/des](http://www.honolulu.gov/des)

KIRK CALDWELL  
MAYOR



GUY H. KAULUKUKUI  
DIRECTOR

TRACY S. KUBOTA  
DEPUTY DIRECTOR

October 12, 2018

The Honorable Ernest Y. Martin  
Chair and Presiding Officer  
and Members  
Honolulu City Council  
530 South King Street, Room 202  
Honolulu, Hawaii 96813

Dear Chair Martin and Councilmembers:

SUBJECT: Quarterly Report of Gifts Valued at \$2,500  
or Less and Requested Acceptance

This report to Council enumerates all gifts taken into custody by the Department of Enterprise Services for the quarter ending September 30, 2018. This report is submitted under the provisions of Resolution No. 05-349, CD1, FD1. Information on each gift is set forth in the attached Exhibit A.

We respectfully request the acceptance of these gifts by the Council on behalf of the City and County of Honolulu.

Should you have any questions regarding this matter, please contact me at 768-5415.

Sincerely,

A handwritten signature in black ink, appearing to read "Tracy S. Kubota", is written over a horizontal line.

Tracy S. Kubota  
Deputy Director

Attachment

APPROVED:

A handwritten signature in black ink, appearing to read "Roy K. Amemiya, Jr.", is written over a horizontal line.

Roy K. Amemiya, Jr.  
Managing Director

DEPT. COM. 657  
BUDGET

18 OCT 12 PM 11:33 CITY CLERK

QUARTERLY REPORT OF GIFTS RECEIVED VALUED AT  
\$2,500 OR LESS UNDER RESOLUTION NO. 05-349, CD1, FD1

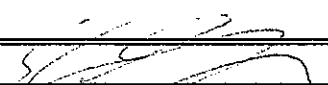
CITY AGENCY: Department of Enterprise Services

QUARTER ENDING: September 30, 2018


The following gifts were taken into custody by the agency in the previous quarter.

<u>Description of the Gift</u>	<u>Donor's Estimated Value of the Gift</u>	<u>Donor</u>
Monetary Donation to the Honolulu Zoo	\$450.00	Mr. Edward Gonzalez Service Systems Associates 151 Kapahulu Avenue Honolulu, Hawaii 96815
Monetary Donation to the Honolulu Zoo	\$18.00	Ms. Elyssa Knight Pali View Baptist Preschool 45-510 Halekou Road Kaneohe, Hawaii 96744
Monetary Donation to the Honolulu Zoo	\$1,154.20	Mr. Marc Matsui Reynolds Recycling Inc. 1122 Mikole Street Honolulu, Hawaii 96819

## City and County of Honolulu

<b>DECLARATION OF GIFT</b>	
<b>NAME OF DONOR</b>	Service Systems Associates
<b>DONOR'S ADDRESS</b>	151 Kapahulu Ave. Hon. HI 96815
<b>DONOR'S TELEPHONE</b>	
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of July 2018</p>	<p>Actual or Estimated</p> <p>\$250</p>
<b>Signature:</b> 	<b>Date:</b> 8/22/18
<b>Print Name:</b> Eddii Gonzalez	<b>Title:</b> Event Coordinator

## City and County of Honolulu

<b>DECLARATION OF GIFT</b>	
<b>NAME OF DONOR</b>	Service Systems Associates
<b>DONOR'S ADDRESS</b>	151 Kapahulu Ave. Hon. HI 96815
<b>DONOR'S TELEPHONE</b>	
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant, and convey the property to the City and County of Honolulu.</p>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
<p>Complete an accurate description of the gift in detail. Enclose a photo if available.</p> <p>Tour Donation for the month of July 2018 to go to the Honolulu Zoo</p>	<p>Actual or Estimated</p> <p>\$200.00</p>
<b>Signature:</b> 	<b>Date:</b> 6/30/18
<b>Print Name:</b> Edward Gonzalez	<b>Title:</b> Event Coordinator

# City and County of Honolulu

## DECLARATION OF GIFT

Name of Donor	Pail View Baptist Preschool
Donor's Address	45504 Halekani Rd Kaneohe HI 96744
Donor's Telephone	235-2271

### STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE

I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.

<div style="display: flex; justify-content: space-between;"> <div style="width: 45%;"> <p>*****  HONOLULU ZOO  151 KAPAHULU AVE  PH: (808) 971-7171  *****</p> <p>1 ANNETTE</p> <p>Check: 144      07/13/2018 09:19AM  *** REPRINT ***</p> <table style="width: 100%;"> <tr> <td>37 GRADE K-6</td> <td style="text-align: right;">74.00</td> </tr> <tr> <td>21 TEACHER</td> <td style="text-align: right;">168.00</td> </tr> <tr> <td>CASH</td> <td style="text-align: right;">260.00</td> </tr> <tr> <td>SUBTOTAL</td> <td style="text-align: right;">242.00</td> </tr> <tr> <td>Tax</td> <td style="text-align: right;">0.00</td> </tr> <tr> <td>PAYMENT</td> <td style="text-align: right;">242.00</td> </tr> <tr> <td><b>Change Due</b></td> <td style="text-align: right;"><b>\$0.00</b></td> </tr> </table> <p>----- Check Closed -----  07/13/2018 09:19:41AM</p> <p style="text-align: center;">Mahalo!  Please come again.</p> <p style="text-align: right;">Order Number: 144</p> </div> <div style="width: 45%; text-align: center;"> <p>Guests: 1</p> </div> </div>	37 GRADE K-6	74.00	21 TEACHER	168.00	CASH	260.00	SUBTOTAL	242.00	Tax	0.00	PAYMENT	242.00	<b>Change Due</b>	<b>\$0.00</b>	<p>VALUE</p> <p>Actual or Estimated</p> <p style="font-size: 2em;">18—</p>
37 GRADE K-6	74.00														
21 TEACHER	168.00														
CASH	260.00														
SUBTOTAL	242.00														
Tax	0.00														
PAYMENT	242.00														
<b>Change Due</b>	<b>\$0.00</b>														

Signature:	Date: 7-13-18
Print Name: Elyssa Knight	Title: Director

## City and County of Honolulu

DECLARATION OF GIFT	
<b>NAME OF DONOR</b>	
<b>DONOR'S ADDRESS</b>	
<b>DONOR'S TELEPHONE</b>	
<b>STATEMENT OF OWNERSHIP AND/OR TERMS OF CONVEYANCE</b>	
<p>I own the item described below and desire to give the property to the City and County of Honolulu. To carry out my purpose, I do hereby absolutely and without condition or reservation give, grant and convey the property to the City and County of Honolulu.</p> <div style="text-align: center; margin-top: 20px;"> <p>Reynolds Recycling</p> <p>1122 Mikoale St.</p> <p>Honolulu, HI 96819</p> </div>	
<b>DESCRIPTION OF GIFT</b>	<b>VALUE</b>
<p>Complete and accurate description of gift in detail. Enclose a photo if possible.</p> <div style="text-align: center; margin-top: 50px;"> <p>HI-5 Recyclables</p> </div>	<p>Actual or Estimated.</p> <div style="text-align: center; margin-top: 50px;"> <p>\$1,154.20</p> </div>
<b>Signature:</b> <i>Marc Matsui</i>	<b>Date:</b> 10-2-18
<b>Print Name:</b> Marc Matsui	<b>Title:</b> Scrap Manager